



ensure accepted principles of consultation are included within Council consultation toolkit guidance

3.2 Throughout this review two panel meetings were held to gather evidence.

Panel one – Head of Customer Support Services and the Communications Manager

Panel two – those attending panel one with the addition of the Head of Legal and Regulatory Support.

3.3 We would like to extend our appreciation for the cooperation and assistance received from all attendees invited to provide evidence over the course of the review.

3.4 Based on the information obtained over the course of the review the panel has identified six findings specific to this review. These are detailed in the report attached as appendix 1.

3.5 The report has been discussed with the officers and panel members involved in the review to confirm accuracy and it is now for the Committee to decide whether to approve the report and, if so, to agree the most appropriate committee or other Council group for the Consultations Scrutiny Report to be presented to for consideration.

#### **4. CONCLUSION**

4.1 Committee is requested to agree the attached report and agree the most appropriate Committee or other Council group for the report to be presented to for consideration.

#### **5. IMPLICATIONS**

5.1 Policy - None

5.2 Financial –None

5.3 Legal –None

5.4 HR – None

5.5 Fairer Scotland Duty – None

5.5.1 Equalities – None

5.5.2 Socio-Economic Duty – None

5.5.3 Islands Duty – None

5.6 Climate Change – None

5.7 Risk – None

5.8 Customer Service - None

**Martin Caldwell**  
**Chair of the Consultations Scrutiny Panel**  
**20 June 2023**

**For further information please contact:**

Paul Macaskill, Chief Internal Auditor, 01546 604108

**Appendices:**

Appendix 1 – Draft Consultations Scrutiny Report